

## **Fire Safety Rules**

### **in the Ural state medical university (memo)**

1. This instruction contains fire safety requirements that establish the rules for human conduct, the maintenance of the territory, the building, the premises of the Ural State Medical University (hereinafter referred to as the “University”) in order to ensure fire safety.
2. Employees can work at the facility only after training in fire safety rules. The training of employees and students in fire safety rules is a fire safety briefing by the person responsible for fire safety at the facility and trained on the basics of fire safety. The frequency of the fire briefing is once every six months.
3. Persons arriving at dormitories and newly hired have to be familiarized (and sign) with fire safety rules.
4. Smoking is strictly prohibited in the premises of the University and in its dormitories. The same prohibitions apply to the practice of “vaping”.
5. The following is prohibited at the University facilities:
  - to block up with furniture, equipment and other objects the door, passages to adjacent sections and exits to emergency stairs;
  - to store flammable gas cylinders in living rooms, as well as in kitchens, escape routes, stairwells, in the basement floors, in basements and attics, on balconies and loggias.
  - to store the combustible materials, waste, packaging on evacuation routes is prohibited.
5. When using evacuation routes, evacuation and emergency exits it is prohibited to:
  - a) block up evacuation routes and exits (passageways, corridors of the tambour, galleries, elevator halls, staircases, stairway marches, doors, evacuation hatches, etc.), approaches to the cabinets of fire hydrants, primary fire extinguishing means, signaling and electric shields with various materials, products, equipment, garbage and other items, as well as clog the doors of the emergency exits;
  - b) arrange in the tambours of the main and evacuation exits dryers and clothes hangers, wardrobes, and also to store, including temporarily, inventory and materials;
6. It is forbidden to leave unattended the equipment and devices connected to the power grid in the premises, in which there is no duty personnel, with the exception of fire-fighting system, as well as other electrical systems and electrical devices, if this is due to their function and (or) according to the requirements of the operating instructions.
7. It is forbidden to:
  - a) use electrical wires and cables with apparent insulation defects;
  - b) use sockets, circuit breakers, other wiring products with damage;

c) wrap electric lamps with paper, cloth and other combustible materials, as well as use lamps with removed caps (diffusers) according to the design of the lamp;

d) use electric irons, electric stoves, electric kettles and other electric heating devices that do not have thermal protection devices, as well as in the absence or malfunction of thermostats according to the design;

e) use non-standard (home-made) electric heaters;

f) leave unattended electric heaters included in the electric network, as well as other household electrical appliances, including those in standby mode, with the exception of electrical appliances that can and (or) must be in round-the-clock operation in accordance with the manufacturer's instructions.

**In case of fire, it is necessary to follow a prescribed procedure:**

On fire or signs of burning detection in a building or room (smoke, burning smell, increase in air temperature, etc.), it is necessary to:

a) immediately call 101, 112 to inform the fire department (it is necessary to say the address of the object, the place of the fire, and also your name).

b) take actions for people evacuation and fire-fighting.

c) inform the administration of the University.